

Oct. 21<sup>st</sup> , 2021

(Full-time)Principal Mizuki Ide,  
(Kindergarten)Principal Tadashi Gonda  
The Japanese School of Guam

Subject: COVID-prevention plan

Dear Parents & Guardians,

We will thoroughly implement the following countermeasures to prevent infection. Please read it carefully. Thank you for your understanding and cooperation.

**1 When going to and from school ※ Please come to school after 7:50 am.**

- Bus riders: Teachers do not accompany school bus riders, so we ask all parents to cooperate. Please make sure that there is an interval between seating of children. After arriving at school, we will let students out at an interval as instructed by the teacher in charge. In addition, for the bus ride home, a teacher will guide students to take their seat.
- Wearing masks: Children, students, and faculty members are required to wear masks.
- Submit "Health Observation Card": Submit the "Health Observation Card" (recording the temperature measurement and health status) in front of the main gate. If a student starts feeling ill, we will contact parents to pick up your child immediately.
- Measure body temperature and disinfect your hands: Line up (mark) in front of the gate at an interval of 6 feet (lines are painted on the ground for spacing). After that, each person's body temperature will be measured, and if it is above 37 degrees C at that time, they will have to go home.

**2 Classroom environment**

- Permanently installed sanitizer: Each room has a sanitizer installed outside that will be used when entering the classroom by students and faculty members.
- Use of paper napkins: We have stocked paper napkins in the restrooms and handwashing areas to be used by students and faculty members. The inventory will be monitored regularly.
- Use of soap: When washing hands, be sure to use soap.
- We will approve students asking to bring gloves, disinfectants, etc.
- Thorough ventilation: The windows of each room, such as the classroom, are basically open and efforts are made for ventilation.
- Ensuring physical distance: The distance between desks for children / students are 6 feet.
- Hourly cleaning: Places that students often touch (door knobs, handrails, playground

equipment, etc.) will be disinfected and wiped once an hour.

### **3 classes, morning meetings, lunch, etc.**

- Cancellation of group activities: Opportunity to gather in large groups (all school morning meetings and assemblies) will be replaced with activities that utilize broadcasting, etc.
- Hands-on instruction: Teachers will teach in the classroom during work hours. In addition, methods of instruction that require close proximity (singing instruction, group / pair learning, etc.) will be judged carefully whether to be conducted or not. Please understand.
- Guidelines for lunch: During lunch, all students should face in the same direction and eat without talking.
- Prohibition of lending and borrowing items: It is strictly forbidden to lend or borrow between friends during class.
- In addition, try to secure physical distance and devise learning contents.
- To prevent droplet infection, brushing teeth after lunch is prohibited in the school for the time being.

### **4 Support for faculty and staff rooms**

- Thorough temperature measurement of faculty and staff: We will also observe the health of faculty and staff, and report daily temperature measurements. We will not allow anyone to come to work that feels unwell. Also, the windows will be open for ventilation in the staff room. All faculty and staff will wear masks and devise a seating arrangement for safe distancing.
- Safety measures for visitors: Visitors who are here for a meeting, such as parents, are required to have a temperature measurement and disinfect their hands before a meeting. For face-to-face transactions, a shield plate is installed to prevent splash infection. Please understand.
- Presentation of vaccine card: If an outsider, such as guardians or suppliers, enter the premises, they have to present the vaccine card at the office window. Vaccination of our school staff is obligatory, except for those who have special reasons and submit a negative certificate every week.

### **5 Special activities for children and students**

- Improvement of hygiene awareness: As part of activities for children and student council, the entire environment is protected by the "Environmental Beautification Committee." In order to raise awareness, we will make notices and slogans.
- Thorough regular school patrols: Health observations are conducted in each classroom every morning, and the health status of all students is recorded and checked by the person in charge. At the same time, monitors will constantly observe during class, and if there is a

change in health condition, we will respond promptly.

**6 If a student becomes ill, we will contact parents/guardians**

- Early leave: If a physical condition such as fever, cough, malaise etc. occurs in the school, the student will need to go home. We will wait for the parents to pick them up, so please pick them up promptly. Also, if your family and relatives are infected, please contact the school immediately.

- Attendance: If a student feels unwell at home, please contact the school and keep them home including their brothers and sisters attending our school.

If they are absent 3 days in a row, please correspond below.

(1) Be sure to contact a medical institution and report the results.

(2) If it's impossible to see a doctor, attendance will be suspended for 14 days (not marked as "ABSENT" or "NOT ATTEND").

The same applies to the students and faculty members' families. In that case, the student will not be treated as absent. (It will be treated as suspension of attendance.) If you are in doubt, please do not send your child to school.

- School closure measures: If an infection is confirmed, we will immediately take school closure measures and arrange disinfection at the school. For those who have been in contact with the person within a period of 2 weeks, they will take home isolation measures for 2 weeks.

- At home: For each family, please practice nutritionally balanced meals, moderate exercise to improve immunity, and sufficient sleep.

- Filling a daily "health observation card": At each home, measure your child's body temperature every day before going to bed and in the morning when they wake up, and check their health condition in various aspects (as indicated on the card) and record it. Send the card with your child every day. If they forget to bring it, they may not be able to attend school.

**P. S.**

If a positive or close contact occurs to your children's family or close contact, please let them refrain from going to school and contact the school as soon as possible.

(Full-time) ph. : 671-734-8024 mail: thejapaneseschoolofguam@gmail.com

校長 (井手) 直通 ph.671-487-1729

(Related medical institutions) GUAM RADIOLOGY CONSULTANTS(GRC): 671-649-1001

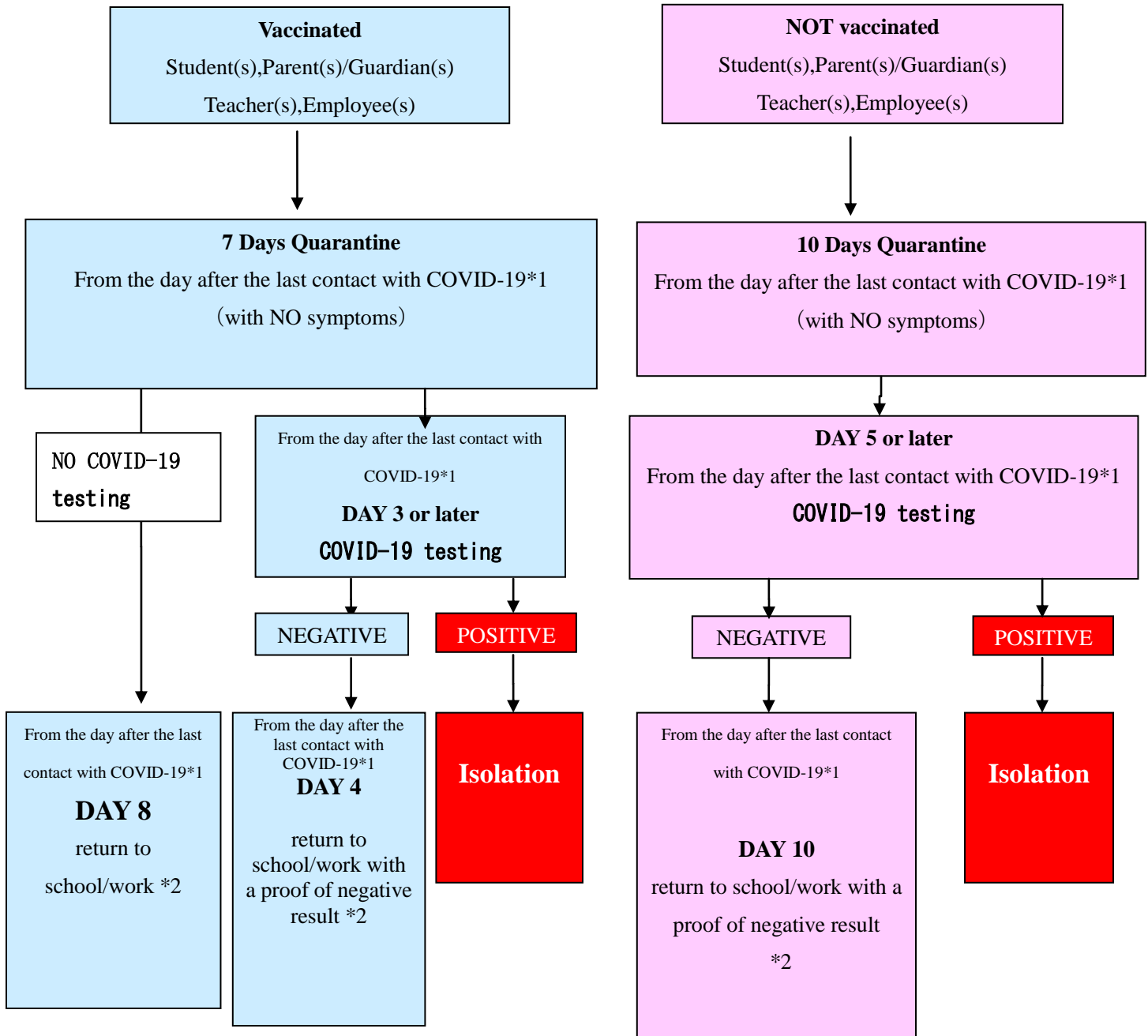
MEDICAL TRIAGE HOTLINE : 671-685-0358

Sincerely yours,

## Procedure to return to school/work in case of close contact with COVID-19

-based on CDC guidance-

10/21/21

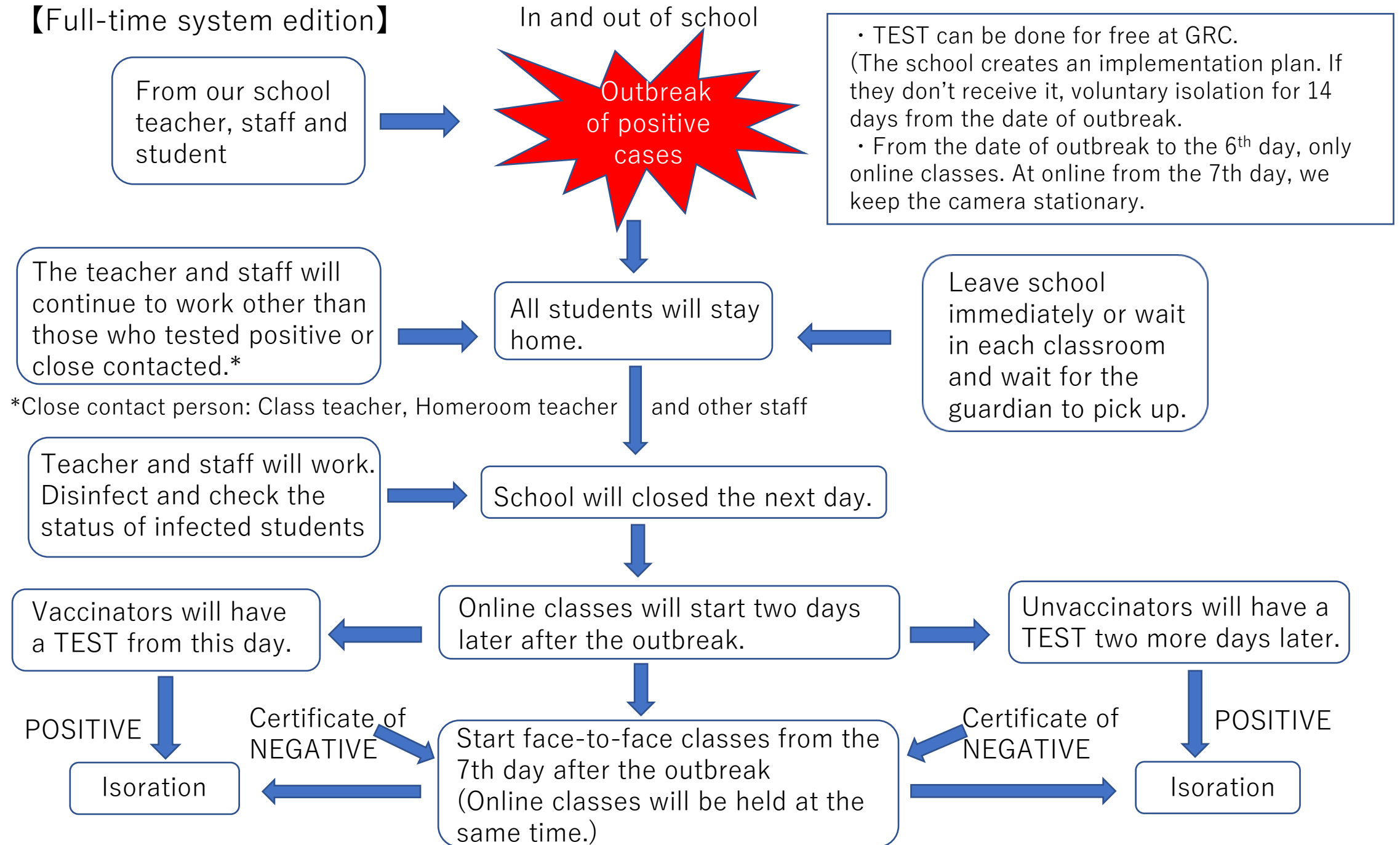


\* 1 Based on a guidance/procedure from CDC/DPHSS

\* 2 Attendance is SUSPENDED ( not marked as “ABSENT” or “NOT ATTEND” )

\*\* **School staffs are mandated to take a COVID-19 testing before returning to work.**

## 【Full-time system edition】



# Response to COVID-19 positive people in children and employees of The Japanese school of Guam

